


POLICY 117.2	DECERTIFICATION	
	REVISED: 1/93, 02/17, 02/21	RELATED POLICIES:
	CFA STANDARDS:	REVIEWED: AS NEEDED

A. PURPOSE

To develop a uniform approach to decertification and to ensure compliance with existing State Statutes.

B. POLICY

The Chief of Police will request decertification from the Florida Criminal Justice Standards and Training Commission (CJSTC) in each of the following instances:

1. Whenever the Chief of Police has requested termination of a certified employee, involving a sustained moral character violation as defined in FDLE 11B 27.0011 or a sustained finding involving perjury or false statements.
2. Whenever a certified employee resigns or retires from employment while awaiting disciplinary action, which would have resulted in a recommendation by the Chief of Police for termination of that employee, involving a moral character violation, or guilt of FSS Chapter 943.
3. Once the Chief of Police has made a recommendation for termination of a certified employee, that employee will be notified in writing and specifically informed as to the limitations of their duties until termination is completed.
4. Should the employee be remanded back for employment via grievance process/civil service, arbitration or the courts, this employee's limited duty role, as outlined earlier, may remain in force until after the CJSTC has ruled on said employee's certification.
5. The Chief of Police may send any matter to FDLE at his/her discretion.

C. COMPLIANCE RESPONSIBILITY

1. It will be the responsibility of the Office of Internal Affairs to compile the case file and forward same to the CJSTC following a recommendation by the Chief of Police for the termination of a certified employee resulting from an administrative investigation. All others shall be handled by the training unit (i.e. fail to pass the State of Florida Certification exam, fail to complete probation, etc.)

2. When appropriate it will also be the responsibility for a member of the Office of Internal Affairs to attend any decertification hearing conducted by the CJSTC, wherein a current or former employee's certificate is being adjudicated.