



CITY OF
FORT LAUDERDALE
POLICE DEPARTMENT
PRESS RELEASE

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January 20, 2012

**PUBLIC RECORD
REQUESTS**

In order to continue to process public records requests in the most efficient and expeditious manner, the following procedures will be set in place starting February 1st, 2012:

- Any public record or document request (i.e. Probable Cause Affidavits, Police Reports, Accident Reports, etc.) shall be made through the Fort Lauderdale Police Department Records Unit, located at 1300 West Broward Boulevard in the City of Fort Lauderdale. There is no need to contact the PIO for these types of requests. Please see www.flpd.org for the operating hours of the Records Unit as well as contact information.
- Any other media requests should continue to be made through the Public Information Office and will be processed by the Fort Lauderdale Police Department's Public Records Coordinator. These requests will be processed in the order in which they are received. If you require an estimate of the cost of production of the records, please indicate so in your request.
- Due to a finite amount of storage space, all A.V.L. (Automated Vehicle Locator) data will only be retained for the time period as proscribed in item #211 in the General Records Schedule (GS2) for Law Enforcement.

If you have any questions regarding these changes please contact Detective Travis Mandell at 954-828-5464.

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